



Privacy Policy

First Church (FC) values your privacy and financial data protection. We have taken precautions to ensure that you know this is one of our highest concerns with regard to your participation in online transactions and event registrations with our church. This Privacy Statement for First Church (“Privacy Statement”) details the church’s policies with respect to the handling of personally identifiable information (“Information”) submitted by the reader of this Privacy Policy (“You”) or otherwise collected by FC via the church’s website or in the course of providing services to FC’s member or visitors. FC will use and disclose Information only in accordance with the terms of this Privacy Statement.

A. COLLECTION OF INFORMATION

The type of Information submitted to or collected by FC varies depending upon the nature of the activity and relationship with FC.

Browsing the Website: When You browse the church’s website, FC may collect information regarding the domain and host from which You access the Internet, the Internet Protocol address of the computer or Internet Service Provider You are using, and anonymous site statistical data. This information is collected for the purpose of assessing the effectiveness of the church’s website and for security reasons.

Inquiries: The website contains various forms, links to church e-mail addresses, and fax numbers that You may use to solicit information about the website, FC services, and the church in general. When You complete and submit a form, send us an e-mail, send us a fax, or contact us by telephone, FC may store the inquiries and their contents, including any personally identifiable information You may

have provided. Any personally identifiable information You submit via an inquiry is collected only with your knowledge & participation.

Use of Gateway Services: When You register to use FC online giving or registration processing services (“Gateway Services”), You will be required to provide personally identifiable information and to enter into an agreement with FC. If You ordered any products or services from FC that use our Gateway Services (“FC Member or visitors”), You were required to submit personally identifiable information (“Order Information”). FC members or visitors transmit Order Information to FC for the purpose of processing registrations for events and activities. This Information is maintained in servers located within the U.S.A. and may also be maintained in servers located in Europe or Asia, depending on where the order originates or the geographic location of a FC member or visitor. FC may maintain Order Information for a certain period of time to comply with audits or for disaster recovery purposes.

B. USE AND DISCLOSURE OF INFORMATION

Usage and disclosure of Your Information varies based on Your relationship with FC. FC never sells any personally identifiable information and, except as expressly set forth below, never discloses personally identifiable information to any third parties.

Browsing the Website: Information collected while You’re browsing our website may be used to analyze trends, administer the website, improve site performance, gather broad demographic information, and for security purposes. Such Information may be disclosed to third parties to provide any of the aforementioned activities on behalf of FC.

Inquiries: Information collected during the course of You submitting an inquiry via online form, e-mail, fax, or telephone call may be used by FC to respond to Your inquiries or to contact You to inform You of services of FC that may be of use to You. Information collected during the course of an inquiry will not be disclosed to any third party unless such third party has been contracted by FC, with obligations of confidentiality, to contact You on our behalf.

Use of FC Services: If You are a FC member or visitor, FC will use Your Information during the course of providing You with the Gateway Services. During the course of providing such services, FC may disclose Your Information to third parties that have contracted with FC to perform certain functions of the Gateway Services on our behalf (“Subcontractors”). FC may also use Your Information to contact You about other FC offerings and to inform You about general church news and industry trends, directly or through the use of third party vendors. FC may also use Your Information for internal business analyses. FC will use Order Information during the course of providing processing services to such FC member or visitor requests or registrations. FC may also use Order Information at an aggregate level for internal analyses and fraud prevention. During the course of providing Gateway Services to FC members or visitors, FC may disclose Order Information to banks, processors, card associations, and other financial institutions that are involved in the course of processing or screening the transaction applicable to the Order Information.

Use of Cookies: Forms on our website may use cookies. Cookies are small files of data that reside on Your computer and allow FC to recognize You as a FC Member or visitor or a previous visitor of our website. FC may use cookies to populate frequently used forms or to provide You with other customized viewing options for Your convenience. FC uses cookies solely to maintain personalized services throughout the website.

Confidentiality Obligations: All contracts entered into between FC and FC member or visitors, FC and Subcontractors, and FC and other third party service providers contain express provisions governing the confidential treatment of any and all personally identifiable information.

Investigations and Proceedings: FC may use Information to conduct internal investigations. FC may disclose Information to cooperate with an investigation by law enforcement agencies or other governmental authorities and may also disclose Information in response to a subpoena, warrant, court order, or other comparable legal processes.

C. INFORMATION SECURITY

FC is committed to privacy and security. FC uses Authorize.Net (CyberSource) as the Gateway Service Provider and First Bank of Owasso (FBO) as the Merchant Services Provider. Both organizations are compliant with the Payment Card Industry Data Security Standard (“PCI DSS”). Examples of CyberSource, FBO, and FC’s security measures include: physical, electronic, and procedural safeguards; sophisticated security monitoring tools; documented security policies; use of strong encryption for transmissions of Order Information to and from FC member or visitors; restricted access of personally identifiable information; and, periodic security audits by third party security experts.

D. CORRECTION AND DELETION OF INFORMATION

If You want FC to correct or delete Your Information that is stored on FC systems, please submit Your request in writing to:

First Church
10100 North Garnett Road Owasso OK 74055
ATTN: Darla Clark
Fax: (918) 272-9552

Subject to our ability to verify Your request and provided that FC is not required to maintain the Information by applicable laws, regulations, or contractual obligations, FC will correct or delete the Information within thirty (30) days of receipt of Your request.